



**Reorganization Agenda**  
**STOCKTON BOROUGH COUNCIL**  
**January 3, 2022**

Zoom meeting Login instructions:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84406292105?pwd=OGVSdmdySVZNNXZBSisrL1BkT3FvQT09>

Passcode: 818047

Or Telephone: +1 646 558 8656

Webinar ID: 844 0629 2105

Passcode: 818047

**ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED BY A NOTICE MAILED TO THE HUNTERDON COUNTY DEMOCRAT AND THE TRENTON TIMES, POSTED ON THE FRONT DOOR OF BOROUGH HALL AND ON THE BOROUGH WEBSITE AND FILED WITH THE BOROUGH CLERK AS REQUIRED BY LAW.**

1. Flag Salute
2. Oath of Office administered to Aaron Lipsen - Borough Councilman  
3-year term to expire December 31, 2024  
  
Oath of Office administered to Kenneth Kozuhowski – Borough Councilman  
3-year term to expire December 31, 2024
3. Roll Call
4. Nomination of Council President  
1-year term to expire December 31, 2022
5. Remarks by Mayor Timothy J. Nemeth
6. Resolutions: (2022-01 through 2022-23)
  - 2022-01 Consent Agenda
  - 2022-02 Schedule of Regular Meetings
  - 2022-03 Rules of Order
  - 2022-04 Official Depositories
  - 2022-05 Official Newspapers
  - 2022-06 Appointments

2022-07	Temporary Budget
2022-08	Interest & Penalty Rates for Delinquency Charges
2022-09	Defense of Tax Appeals
2022-10	Stipulations and Rollback Appeals
2022-11	Authorized Signatories
2022-12	Refunds and Cancellations Under \$10
2022-13	Annual Tax Sale
2022-14	Fee for Insufficient Check Funds
2022-15	Investment of Funds
2022-16	Risk Management Consultant
2022-17	Statewide Insurance Fund Commissioner
2022-18	Borough Attorney
2022-19	Bond Counsel
2022-20	Borough Engineer
2022-21	Maintenance of Tax Maps
2022-22	Borough Auditor
2022-23	Public Agency Compliance Officer

#### REGULAR MEETING

7. Meeting open to the public/Motion to the close the meeting to the public
8. Approval of Minutes: December 16, 2022 (Mr. Juncosa and Mr. Kozuhowski ineligible)
9. Resolution(s):
 

2022-24	Adoption of County Hazard Mitigation Plan
2022-25	Personnel – Deputy Borough Clerk
10. Meeting open to the public/Motion to the close the meeting to the public
11. Council Liaison Reports
12. Next Meeting: February 14, 2022 Regular Meeting (Zoom - 7pm)
13. Adjournment



## Borough of Stockton

P.O. Box M

Stockton, New Jersey 08559

Phone (609) 397-0070

Fax (609) 397-4067

### RESOLUTION

NO. 2022-01

Adopted: January 3, 2021

**BE IT RESOLVED** by the Borough Council of the Borough of Stockton that it hereby approves the use of a "Consent Agenda" which may also be noted as "Resolutions" on the Agenda where matters of a routine nature may be placed.

Attest:

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Michele D. Hovan  
Borough Administrator/Clerk

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Timothy J. Nemeth  
Mayor



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### RESOLUTION

NO. 2022-02

ADOPTED: January 3, 2022

**BE IT RESOLVED** by the Mayor and Council of the Borough of Stockton that the following is hereby established as the schedule of the Regular Meetings of the Mayor and Borough Council to be held during calendar year 2022 at 7:00 pm (local prevailing time as to all meetings), online via Zoom technology until further notice:

Webinar ID: 870 7965 6812

Passcode: 157063

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87079656812?pwd=S1VIN2UvUll0Rm1ldzd2RmFlaXp1Zz09>

Passcode: 157063

Or Telephone: +1 646 558 8656

### SCHEDULE OF REGULAR MEETINGS

January 3	1 <sup>st</sup> Monday (separate login)	July 11	2 <sup>nd</sup> Monday
February 14	2 <sup>nd</sup> Monday	August 8	2 <sup>nd</sup> Monday
March 14	2 <sup>nd</sup> Monday	September 12	2 <sup>nd</sup> Monday
April 11	2 <sup>nd</sup> Monday	October 10	2 <sup>nd</sup> Monday
May 9	2 <sup>nd</sup> Monday	November 14	2 <sup>nd</sup> Monday
June 13	2 <sup>nd</sup> Monday	December 12	2 <sup>nd</sup> Monday

ATTEST:

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Michele D. Hovan  
Borough Administrator/Clerk

---

Timothy J. Nemeth  
Mayor



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## RESOLUTION

NO. 2022-03

Adopted: January 3, 2022

**BE IT RESOLVED** by the Borough Council of the Borough of Stockton that it hereby determines that official meetings of the Borough Council be conducted in accordance with Robert's Rules of Order; and

**BE IT FURTHER RESOLVED** that the following be followed during public meetings of this body:

1. Any person desiring to address the Borough Council during periods designated for public comment shall first seek recognition by the Mayor, or presiding officer, and upon recognition shall state his or her name and address. All comments shall be addressed to the Mayor, or presiding officer.
2. Any person(s) making personal, defamatory or profane remarks or who willfully utters loud, threatening or abusive language or engages in any disorderly conduct which disturbs or disrupts the orderly conduct of any meeting shall be called to order by the presiding officer. If such conduct continues, the presiding officer of the Borough, at his or her discretion, may order such person(s) removed from the meeting.

**ATTEST:**

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Michele D. Hovan  
Borough Administrator/Clerk

---

Timothy J. Nemeth  
Mayor



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## RESOLUTION

**NO. 2022-04**

**Adopted: January 3, 2022**

BE IT RESOLVED that the Borough Council of the Borough of Stockton hereby designates Northfield Community Bank as an official depository for all Stockton Borough monies for the year 2022, and hereby instructs the Collector of Taxes, Chief Financial Officer and Water/Sewer Clerk to deposit said monies in Northfield Community Bank; and

BE IT FURTHER RESOLVED that the Chief Financial Officer be authorized to invest funds that are available in Stockton Borough accounts in any authorized institution in the State of New Jersey at the highest interest rate available, and

BE IT FURTHER RESOLVED that the Chief Financial Officer be authorized to place Bond or Tax Anticipation Notes in any recognized bank or savings and loan in the State of New Jersey at the lowest interest rate available.

Attest:

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Michele D. Hovan  
Borough Administrator/Clerk

---

Timothy J. Nemeth  
Mayor



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## RESOLUTION

NO. 2022-05

Adopted: January 3, 2022

**WHEREAS**, the Borough of Stockton has a need to advertise its meetings and certain other business in accordance with the laws of the State of New Jersey;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Borough Council of the Borough of Stockton that it does hereby designate the following publications as Official Newspapers of the Borough for various announcements, as determined:

The Hunterdon County Democrat  
The Times of Trenton

Attest:

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Michele D. Hovan  
Borough Administrator/Clerk

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Timothy J. Nemeth  
Mayor



# Borough of Stockton

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## RESOLUTION

NO. 2022-06

Adopted: January 3, 2022

**BE IT RESOLVED** by the Borough Council of the Borough of Stockton that it hereby approves the below list of appointments and/or reappointments for the year 2022:

### Borough Council Committees

Buildings & Grounds/Parks – Donald Vandegrift, Adam Juncosa, Michael Mann  
Finance: Donald Vandegrift, Aaron Lipsen, Rebecca Hendricks  
Sewer & Water/Streets & Roads: Kenneth Kozuhowski, Adam Juncosa, Aaron Lipsen  
Personnel/Shared Services/Public Safety: Timothy Nemeth, Mayor

### Planning Board

Class I – Timothy Nemeth – Mayoral term to expire 12/31/22  
Class II – Robert Miller– 1-year term to expire 12/31/22  
Class III – Donald Vandegrift – 1-year term to expire 12/31/22  
Class IV – Laura Lutton – 4-year term to expire 12/31/25  
Class IV – Cheryl Kennedy – 4-year term to expire 12/31/25  
Class IV – Joseph Martino – 4-year term to expire 12/31/25

### Professional/Staff Appointments

Borough Administrator	Michele Hovan		
Borough Attorney	Michael Butler, Esq.	1 yr	12/31/2022
	Eckert Seamans Cherin & Mellott, LLC		
Bond Counsel	Meghan Bennett Clark, Esq.	1 yr	12/31/2022
	Gluck Walrath LLP		
Borough Auditor	Robert Swisher, CPA	1 yr	12/31/2022
	Supplee Clooney & Co.		
Borough Engineer	Paul Ferriero, PE	1 yr	12/31/2022
	Ferriero Engineering, Inc.		
Tax Map Maintenance	Ferriero Engineering, Inc.	1 yr	12/31/2022
Custodian of Municipal Deeds	Mark Sked, Ferriero Engineering	1 yr	12/31/2022
Borough Clerk	Michele Hovan	tenure	
Deputy Borough Clerk	Tiffany Crivelli	1 yr	12/31/2022
Board of Health Secretary	Tiffany Crivelli	1 yr	12/31/2022
Special Projects Coordinator	Kim Franklin	1 yr	12/31/2022
Chief Financial Officer	Diane McDaniel	tenure	
Construction Office Adm.	Diane McDaniel	1 yr	12/31/2022
Court Administrator	Jennifer Budrewicz	shared service	
Animal Control Officer	Tim Davis	1 yr	12/31/2022
Dog Canvasser	Tiffany Crivelli	1 yr.	12/31/2022



Flood Plain Administrator	Robert Miller	1 yr.	12/31/2022
Magistrate	Edward Martin	3 yr	12/31/2023
Prosecutor	John Lanza	1 yr	12/31/2022
Public Defender	Stanley Troy	1 yr	12/31/2022
Sewer Plant Operator	Gregory Ent	1 yr	12/31/2022
Sewer Supervisor	Robert Ent	1 yr	12/31/2022
Tax Assessor	Michelle Trivigno	tenure	
Tax Collector	Diane McDaniel	4 yr	3/31/2022
Tax Search Officer	Diane McDaniel	1 yr	12/31/2022
Water/Sewer Clerk	Diane McDaniel	1 yr	12/31/2022
Water Works Supervisor	Robert Ent	1 yr	12/31/2022
Water Works Operator	Gregory Ent	1 yr	12/31/2022
Zoning Officer	Robert Miller	1 yr	12/31/2022
Emergency Management Coordinator	Timothy J. Nemeth	3 yr	12/31/2022
Deputy OEM Coordinator	Michele Hovan	1 yr	12/31/2022
Lower Delaware Wild & Scenic Rep.	Norman Torkelson	1 yr	12/31/2022

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor



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### RESOLUTION

**NO. 2022-07**

**Adopted: January 3, 2022**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$724,499- Current, \$90,191-Water and \$246,786-Sewer

WHEREAS, 26.25% of the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$190,181.00- Current, \$23,675.03-Water and \$64,781.00- Sewer.

WHEREAS, The Current Fund Debt Service is the sum in the amount of \$37,025.

NOW THEREFORE BE IT RESOLVED, by the Council of Stockton Borough, in the County of Hunterdon, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief financial officer for her records.

Attest:

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Michele D. Hovan  
Borough Administrator/Clerk

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Timothy J. Nemeth  
Mayor

## RESOLUTION

NO. 2022-08

ADOPTED: January 3, 2021

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes of assessments; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum of any amount in excess of \$1,500.00, and allows an additional penalty of a flat 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

**NOW THEREFORE BE IT RESOLVED** that taxes shall be collected quarterly with due dates being February 1, May 1, August 1 and November 1, and that a 10-day grace period shall apply, after which unpaid taxes will be charged interest from the due date;

**BE IT FURTHER RESOLVED** that interest at the rate of 8% per annum up to the first \$1,500.00 of delinquency and at the rate of 18% per annum over \$1,500.00 of delinquency will be collected after the 10-day grace period back to the original due date;

**BE IT FURTHER RESOLVED** that a 6% year-end penalty will be charged for delinquencies over \$10,000.00 as of the 31st day of December 2021.

**ATTEST:**

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Michele D. Hovan  
Borough Administrator/Clerk

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Timothy J. Nemeth  
Mayor

**RESOLUTION**

**NO. 2022-09**

**ADOPTED: January 3, 2021**

**Authorizing the Tax Assessor and Legal Counsel of the Borough of Stockton, County of  
Hunterdon, to File and Prosecute any and all Tax Appeals Before the  
Hunterdon County Board of Taxation and the Tax Court of New Jersey**

**WHEREAS**, said Hunterdon County Tax Administrator requires that the governing body of each municipality in the County of Hunterdon to pass a Resolution to authorize the Assessor of the municipality and their legal counsel to file and prosecute any and all tax appeals before the Hunterdon County Board of Taxation;

**NOW, THEREFORE, BE IT RESOLVED** that the legal counsel and the Assessor of Stockton Borough, County of Hunterdon, State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor, in the process of prosecution and/or filing of said Tax Appeals, with the jurisdiction of the Hunterdon County Board of Taxation and the Tax Court of New Jersey.

**ATTEST:**

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Michele Hovan, Borough Clerk of the Borough of Stockton do hereby certify this to be a true copy of a resolution adopted by the Stockton Borough Council on January 3, 2022.

\_\_\_\_\_  
Michele Hovan, Borough Clerk



# Borough of Stockton

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## RESOLUTION

NO. 2022-10

Adopted: January 3, 2022

WHEREAS, the Borough Council of the Borough of Stockton is aware that from time to time, errors are made in computing tax assessments; and

WHEREAS, the Borough Attorney and the Borough Tax Assessor are called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals; and

WHEREAS, the Borough Attorney and the Borough Tax Assessor are authorized by the Borough Council of the Borough of Stockton to file rollback petitions with the Hunterdon County Board of Taxation for the Borough of Stockton;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stockton that the Borough Attorney and Tax Assessor of the Borough of Stockton are hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation, to sign stipulations in matters of appeals with the Hunterdon County Board of Taxation and to file rollback petitions with the Hunterdon County Board of Taxation that they feel are proper and the best interests of the municipality.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Michele Hovan, Borough Clerk of the Borough of Stockton do hereby certify this to be a true copy of a resolution adopted by the Stockton Borough Council on January 3, 2022.

\_\_\_\_\_  
Michele D. Hovan, Borough Administrator/Clerk



## Borough of Stockton

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### RESOLUTION

**NO. 2022-11**

**Adopted: January 3, 2022**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Stockton authorize the following signatures for all Borough accounts and the signing of checks, notes and bonds or any other negotiable papers requiring signatures for Stockton Borough:

The Mayor or in the absence of the Mayor, the Council President  
and

The Chief Financial Officer and as necessary, the Borough Clerk.

Attest:

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Michele D. Hovan  
Borough Administrator/Clerk

---

Timothy J. Nemeth  
Mayor



# Borough of Stockton

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## RESOLUTION

**NO. 2022-12**

**Adopted: January 3, 2022**

WHEREAS, N.J.S.A. 40A:5-17.1 provides that the governing body of a municipality may authorize by Resolution a municipal employee to process, without further action on the part of the governing body, the cancellation of any property refund or delinquency of less than \$10.00;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Stockton does hereby authorize the Tax Collector, Chief Financial Officer, and Utilities Collector to process the cancellation of any property tax refund, delinquency, or any charges and fees imposed by the municipality of less than \$10.00 for the year 2022.

BE IT FURTHER RESOLVED that an adopted copy of this Resolution be forwarded to the Tax Collector, Chief Financial Officer, and Utilities Collector.

Attest:

---

Michele D. Hovan  
Borough Administrator/Clerk

---

Timothy J. Nemeth  
Mayor



# Borough of Stockton

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## RESOLUTION

**NO. 2022-13**

**Adopted: January 3, 2022**

BE IT RESOLVED by the Borough Council of the Borough of Stockton that it does hereby authorize the Tax Collector of the Borough to conduct an annual tax sale during the year 2022.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor





## Borough of Stockton

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### RESOLUTION

NO. 2022-14

ADOPTED: January 3, 2022

#### AUTHORIZATION TO CHARGE A RETURNED CHECK FEE

**WHEREAS**, State statute permits local authorities to set a fee for returned checks; and

**WHEREAS**, the maximum amount to be charged per State statute is \$20.00; and

**WHEREAS**, the Borough Council of the Borough of Stockton, hereby desires to set a fee for checks returned by financial institutions for insufficient funds or other reasons by which funds are not able to be collected,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stockton that a returned check of \$20.00 be imposed for each check presented to the Borough of Stockton that is returned for uncollected funds purposes;

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon adoption.

#### ATTEST:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

#### CERTIFICATION

**THIS IS TO CERTIFY** that the above is a true copy of a resolution adopted by the Borough Council of the Borough of Stockton at a meeting held on January 3, 2022.

\_\_\_\_\_  
Michele D. Hovan, Borough Clerk



# Borough of Stockton

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## RESOLUTION

NO. 2022-15

Adopted: January 3, 2022

WHEREAS, it is desirable that idle funds of the Borough of Stockton be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting Current, Water or Sewer expenses or for the purpose of effecting investments;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stockton that it does hereby authorize the Chief Financial Officer of the Borough to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution;

BE IT FURTHER RESOLVED that the Chief Financial Officer of the Borough is hereby authorized to transfer funds by wire solely for the aforementioned purposes and subject to all pertinent and applicable regulations.

Attest:

---

Michele D. Hovan  
Borough Administrator/Clerk

---

Timothy J. Nemeth  
Mayor

## RESOLUTION

NO. 2022-16

ADOPTED: January 3, 2022

**WHEREAS**, the Borough of Stockton has joined the Statewide Insurance Fund, a joint insurance fund as defined in N.J.S.A. 40A: 10-36 et seq.; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the Fund; and

**WHEREAS**, the Borough of Stockton has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the Fund has requested its members to appoint individuals or entities to that position; and

**NOW THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stockton, County of Hunterdon, State of New Jersey, that it hereby appoints USI Insurance Services, LLC, as its local Risk Management Consultant;

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be authorized to execute the attached Risk Management Consultant's Agreement for the fund year 2022.

**ATTEST:**

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Michele D. Hovan  
Borough Administrator/Clerk

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Timothy J. Nemeth  
Mayor

I, Michele D. Hovan, Borough Administrator/Clerk of the Borough of Stockton do hereby certify this to be a true copy of a resolution adopted by the Borough Council of the Borough of Stockton on January 3, 2022 by not less than two-thirds vote of the members of the governing body.

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Michele Hovan. Borough Administrator/Clerk



# Borough of Stockton

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## RESOLUTION

**NO. 2022-17**

**ADOPTED: January 3, 2022**

**WHEREAS**, as a condition of membership in the Statewide Insurance Fund, it is necessary to designate a Municipal Official to serve as a Commissioner to represent the Borough of Stockton;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stockton that Michele Hovan, Borough Administrator/Clerk is hereby designated as a Fund Commissioner for the year 2022.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Michele D. Hovan, Borough Clerk of the Borough of Stockton, do hereby certify this to be a true copy of a Resolution adopted by the Borough Council of the Borough of Stockton on January 3, 2022.

\_\_\_\_\_  
Michele Hovan, Borough Administrator/Clerk



## Borough of Stockton

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### RESOLUTION

**NO. 2022-18**

**Adopted: January 3, 2022**

WHEREAS, there is a need for general legal services for the Borough of Stockton and funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Stockton as follows:

1. The firm of Eckert Seamans Cherin & Mellott, LLC is hereby appointed Borough Attorney for the year 2022.
2. This Resolution is adopted without competitive bidding for professional services under the provisions of the Local Public Contracts Law as these types of services are performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A: 11-5.
3. The firm of Eckert Seamans Cherin & Mellott, LLC is required to comply with the requirements of P.L. 1976, C.127 (NJAC 17:27).
4. Notice of this appointment shall be published as required by law within ten days of its passage.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Diane McDaniel, Chief Financial Officer of the Borough of Stockton do hereby certify funds for this contract are available from the 2022 current fund budget, as adopted.

\_\_\_\_\_  
Diane McDaniel, Chief Financial Officer



## Borough of Stockton

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### RESOLUTION

**NO. 2022-19**

**Adopted: January 3, 2022**

WHEREAS, there is a need for bond counsel services for the Borough of Stockton and funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Stockton as follows:

1. The firm of Gluck Walrath LLP is hereby appointed Stockton Borough Bond Counsel for the year 2022.
2. This Resolution is adopted without competitive bidding for professional services under the provisions of the Local Public Contracts Law as these types of services are performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A: 11-5.
3. The firm of Gluck Walrath LLP is required to comply with the requirements of P.L. 1976, C.127 (NJAC 17:27).
4. Notice of this appointment shall be published as required by law within ten days of its passage.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Diane McDaniel, Chief Financial Officer of the Borough of Stockton do hereby certify funds for this contract are available from the 2022 municipal budget, as adopted.

\_\_\_\_\_  
Diane McDaniel, Chief Financial Officer



## Borough of Stockton

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### RESOLUTION

NO. 2022-20

Adopted: January 3, 2022

#### RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES

WHEREAS, the Borough of Stockton has a need to retain engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Borough Clerk has determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 12 months; and

WHEREAS, Ferriero Engineering, Inc. has submitted a proposal indicating they will provide engineering services in accordance with the attached fee schedule; and

WHEREAS, Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Ferriero Engineering, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Stockton in the previous one year, and that the contract will prohibit Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Stockton as follows:

1. Paul W. Ferriero, PE, of Ferriero Engineering, Inc. is hereby appointed as Borough Engineer for the year 2022.
2. This Resolution is adopted without competitive bidding for professional services under the provisions of the Local Public Contracts Law as these types of services are performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A: 11-5.
3. The firm of Ferriero Engineering, Inc. is required to comply with the requirements of P.L. 1976, C.127 (NJAC 17:27).
4. The Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

5. The Mayor and Borough Clerk are hereby authorized to execute a contract with Ferriero Engineering, Inc. for engineering services for the Borough of Stockton.
6. The contract shall provide that Ferriero Engineering, Inc. is prohibited from making any reportable contributions through the term of the contract.
7. Notice of this contract award shall be published as required by law within ten days of its passage.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Michele D. Hovan, Borough Administrator/Clerk of the Borough of Stockton do hereby determine and certify the anticipated value of this contract will or may exceed \$17,500.

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

I, Diane McDaniel, Chief Financial Officer of the Borough of Stockton do hereby certify funds for this contract are available from the 2021 municipal budget, as adopted.

\_\_\_\_\_  
Diane McDaniel, Chief Financial Officer





## Borough of Stockton

P.O. Box M

Stockton, New Jersey 08559

Phone (609) 397-0070

Fax (609) 397-4067

### RESOLUTION

**Adopted: January 3, 2022**

**NO. 2022-21**

WHEREAS, there is a need for tax map maintenance services for the Borough of Stockton and funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Stockton as follows:

1. The firm of Ferriero Engineering, Inc. is hereby appointed to provide municipal tax map maintenance for the year 2022.
2. This Resolution is adopted without competitive bidding for professional services under the provisions of the Local Public Contracts Law as these types of services are performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A: 11-5.
3. The firm of Ferriero Engineering, Inc. is required to comply with the requirements of P.L. 1976, C.127 (NJAC 17:27).
4. Notice of this appointment shall be published as required by law within ten days of its passage.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Diane McDaniel, Chief Financial Officer of the Borough of Stockton do hereby certify funds for this contract are available from the 2022 municipal budget, as adopted.

\_\_\_\_\_  
Diane McDaniel, Chief Financial Officer



## Borough of Stockton

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### RESOLUTION

**NO. 2022-22**

**Adopted: January 3, 2022**

WHEREAS, there is a need for auditing services for the Borough of Stockton and funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Stockton as follows:

1. The firm of Suplee, Clooney & Company is hereby appointed Borough Auditor for the year 2022.
2. This Resolution is adopted without competitive bidding for professional services under the provisions of the Local Public Contracts Law as these types of services are performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A: 11-5.
3. The firm of Suplee, Clooney & Company is required to comply with the requirements of P.L. 1976, C.127 (NJAC 17:27).
4. Notice of this appointment shall be published as required by law within ten days of its passage.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Diane McDaniel, Chief Financial Officer of the Borough of Stockton do hereby certify funds for this contract are available from the 2022 budget, as adopted.

\_\_\_\_\_  
Diane McDaniel, Chief Financial Officer



# Borough of Stockton

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## RESOLUTION

NO. 2022-23

ADOPTED: January 3, 2022

### RESOLUTION APPOINTING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR THE BOROUGH OF STOCKTON

**WHEREAS**, in accordance with N.J.S.A. 10:5-31 et seq. the Borough of Stockton is required to comply with public procurement and contracting regulations; and

**WHEREAS**, from time to time, the Division of Contract Compliance and EEO in Public Contracts, Department of the Treasury (the "Division") revises regulations for compliance its statutes and regulations; and

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 and subsequent amendments, each public entity is now required to appoint a Public Agency Compliance Officer to serve as a point of contact between the public entity and the Division; and

**WHEREAS**, the Borough Council of the Borough of Stockton is thus required to appoint a Public Agency Compliance Officer and to forward a resolution naming that appointee to the Division for its records.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Stockton hereby appoints Michele D. Hovan, Borough Administrator/Clerk/Qualified Purchasing Agent, to serve as Public Agency Compliance Officer; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the Division of Contract Compliance and EEO in Public Contracts, Department of the Treasury.

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Michele D. Hovan, Borough Administrator/Clerk of the Borough of Stockton, do hereby certify this to be a true copy of a Resolution adopted by the Borough Council of the Borough of Stockton on January 3, 2022.

\_\_\_\_\_  
Michele D. Hovan, Borough Administrator/Clerk



## Borough of Stockton

P.O. Box M  
Stockton, New Jersey 08559  
Phone (609) 397-0070  
Fax (609) 397-4067

### RESOLUTION

NO. 2022-24

Adopted: January 3, 2022

#### A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF STOCKTON

#### AUTHORIZING THE ADOPTION OF THE

#### 2021 HUNTERDON COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE

**WHEREAS**, all jurisdictions within Hunterdon County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

**WHEREAS**; a coalition of Hunterdon County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Hunterdon County; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Stockton:

- 1) Adopts in its entirety, the 2021 Hunterdon County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.

6) Will incorporate mitigation planning as an integral component of government and partner operations.

7) Will provide an update of the Plan in conjunction with the County no less than every five years.

PASSED AND ADOPTED on this 3<sup>rd</sup> day of January, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
Michele D. Hovan  
Borough Administrator/Clerk

\_\_\_\_\_  
Timothy J. Nemeth  
Mayor

I, Michele D. Hovan, Borough Administrator/Clerk of the Borough of Stockton do hereby certify this to be a true copy of a resolution adopted by the Stockton Borough Council on January 3, 2022.

\_\_\_\_\_  
Michele D. Hovan, Borough Administrator/Clerk



## Borough of Stockton

P.O. Box M

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### RESOLUTION

**NO. 2022-25**

**Adopted: January 3, 2022**

**BE IT RESOLVED** that Tiffany Crivelli be employed as Deputy Borough Clerk for the Borough of Stockton, in accordance with the personnel policies and procedures of the Borough of Stockton, on a part-time basis and at an annual salary of \$10,000.00 effective January 1, 2022.

ATTEST:

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Michele D. Hovan  
Borough Administrator/Clerk

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Timothy J. Nemeth  
Mayor