

# Obtaining Your Marriage License in Stockton Borough

Congratulations! Here is everything you need to know on how to apply and obtain your Marriage License from Stockton Borough.

First and foremost, please direct all questions and concerns to the local Registrar only so you will be provided with the most accurate information to assure this process is simple and as stress free as possible.

You will need to contact the Registrar to make an appointment for the initial application ONLY IF one of the two applicants resides within Stockton Borough or if BOTH applicants reside out of State, but are getting married within Stockton Borough. Appointments are required and usually take place between the hours of 12p – 1p and 5p, however this is flexible on an as needed/reasonable basis. Best way to contact the Registrar and schedule an appointment is via email at **deputyclerk@stocktonboronj.us**. Please keep in mind Borough offices are closed on all Federal holidays and weekends.

If both parties are unavailable to complete the application at the same time, either applicant may complete his/her part of the application and start the waiting period. The other applicant must return with the same witness to complete his/her part of the application.

Once the appointment is scheduled, you will need to bring the following with you:

- Proof of identity in the form of a valid government-issued photo ID (Driver's License / Passport / State or Federal ID)
- Only one applicant who is a Stockton Borough resident, must provide proof of residency; the other applicant does not. If both applicants reside outside of New Jersey, then neither need to provide proof of residency.
- Social Security Number (Social Security number is required by law for a U.S. citizen and will be kept confidential.)
- A witness, 18 years of age or older
- Check/Cash for \$28 application Fee made payable to Stockton Borough

On the day of your appointment, the Registrar will have each applicant and the witness fill out the application in entirety. A sample of this form is attached so you will know what information you will need. Please make sure you know your birth parents full birth names – no initials are allowed for middle names.

After the application is completed, the license will be issued a minimum of 72 hours later and is valid for 30 days. You may apply up to, but not more than, 6 months prior to your set marriage date.

It is recommended that you or your partner pick up the application, however you can arrange for someone else as long as you advise of their name and relation and they provide photo ID when they arrive.

Once the ceremony is over, the officiant has filled out their part of the license, and both witnesses have signed, the license will need to be returned to the Registrar to become a permanent record. It is important that all boxes are completed correctly (DO NOT CROSS OUT ANYTHING) or the license cannot be accepted! You MUST return Copy 1 and Copy 2 to the Registrar which are the permanent records for your license. Your officiant should be the person returning the Marriage License to the Registrar in case of any errors. Although not recommended, you can drop off the Marriage License after hours but you must provide the email and phone number of the best person to contact in case of any issues.

Once your license is deemed complete and signed by the Registrar and filed, you can then request a Certified Copy. Stockton Borough offers the first Certified Marriage Certificate free of charge, all others thereafter are \$15 each. You will need to advise the Registrar if you would like a Certified Marriage Certificate and how many. This will not be automatically provided to you.